DEPARTMENT —HE INTERIOR AND LOCAL GOVERNMEN—

POST-ACTIVITY REPORT

Document Code
FM-SP-DILG-12-01

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ACTIVITY:	*DILG 10 GFPS TECHNICAL WORKING GROUP 3rd QUARTER MEETING, CY 2026*
DATE:	*JULY 13, 2026*
VENUE:	DILG 10 FUNCTION A ROOM, 3RD FLOOR
NO. OF PARTICIPANTS:	*8PARTICIPANTS*

REPORT SUMMARY

I. OBJECTIVES OF THE ACTIVITY:

1. *Conduct preparation activities for the DILG 10 1ST Semester Accomplishment;*
2. *Identify from the CY 2026 1st Semester, un-accomplished targets to be prioritized for implementation for the 2nd sem, as well as schedule the targeted activities set for implementation in 2nd sem; and*
3. *Other matters: improvement of the DILG 10 Wellness Center to include identification of the needed equipment, board games and other materials*

N

II. HIGHLIGHTS OF THE ACTIVITY:

The GFPS 10 TWG Chairperson presented the GAD Plan and Budget FY 2026 focusing on the targets for implementation and identifying the unmet targets as well as the reasons behind it. Several members of the TWG provided input why targets were unmet and possible remedies for prioritization in the 2nd semester.

Further, some activities undertaken by other TWG members were identified to be an accomplishment of the 1st semester targets for inclusion in Region 10's accomplishments, thereby increasing the number of targets that are considered implemented.

It was recommended and unanimously agreed to tap Ms. Myrna Felicilda as one of the regular Resource Person who will provide Technical Assistance to the CapDev Activities of the Region pertaining to Gender and Development.

Furthermore, it was discussed for the ways forward to improve the set-up as well as the amenities: equipment, board games , services and to come up with a policy for the sustainability of the Wellness Center. A Project Proposal as well as an Action Plan will be prepared complete with tasking of the TWG members complete with timelines, for submission to top management for approval.

III. OUTPUT/S OF THE ACTIVITY:

- *1st Semester CY 2026 GAD Accomplishment Report;*
- *Revised 2nd Semester CY 2026 GAD Plan and Budget;*
- *Project Proposal for the upgraded DILG 10 Wellness Center; and*
- *Action Plan for the 2nd Semester Project, Program and Activities implementation*

IV. RECOMMENDATIONS/RELEVANT APPLICATION IN DILG *(if any)*:

V. REQUESTED ACTIONS *(if any)*:

- *Approval of the Project Proposal for the upgraded DILG 10 Wellness Center; and*
- *Action Plan for the 2nd Semester Programs, Projects, and Activities*

VI. Attachments *(check as applicable)*:

- ■ Photos
- ☐ Powerpoint/lecture materials
- ☐ Brochures
- ☐ Program of activities
- ☐ Certificate of attendance/participation/completion
- ■ Others (specify) : Attendance Sheet,

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☐ Workshop/Activity Materials ■ GFPS-TWG Notice of Meeting,

Prepared by:

MARIA ANA C. CASIÑO
Supervising Administrative Off./
DILG10 GFPS-TWG Chairperson

Noted by:

MILAGROS A. FELISILDA
Chief, Finance and Admin. Div

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

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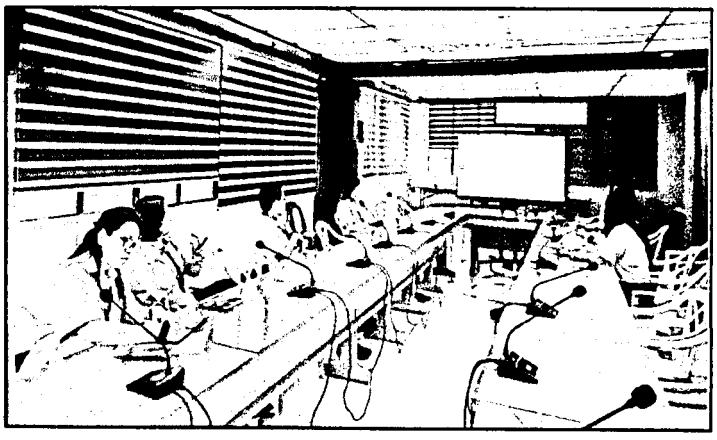
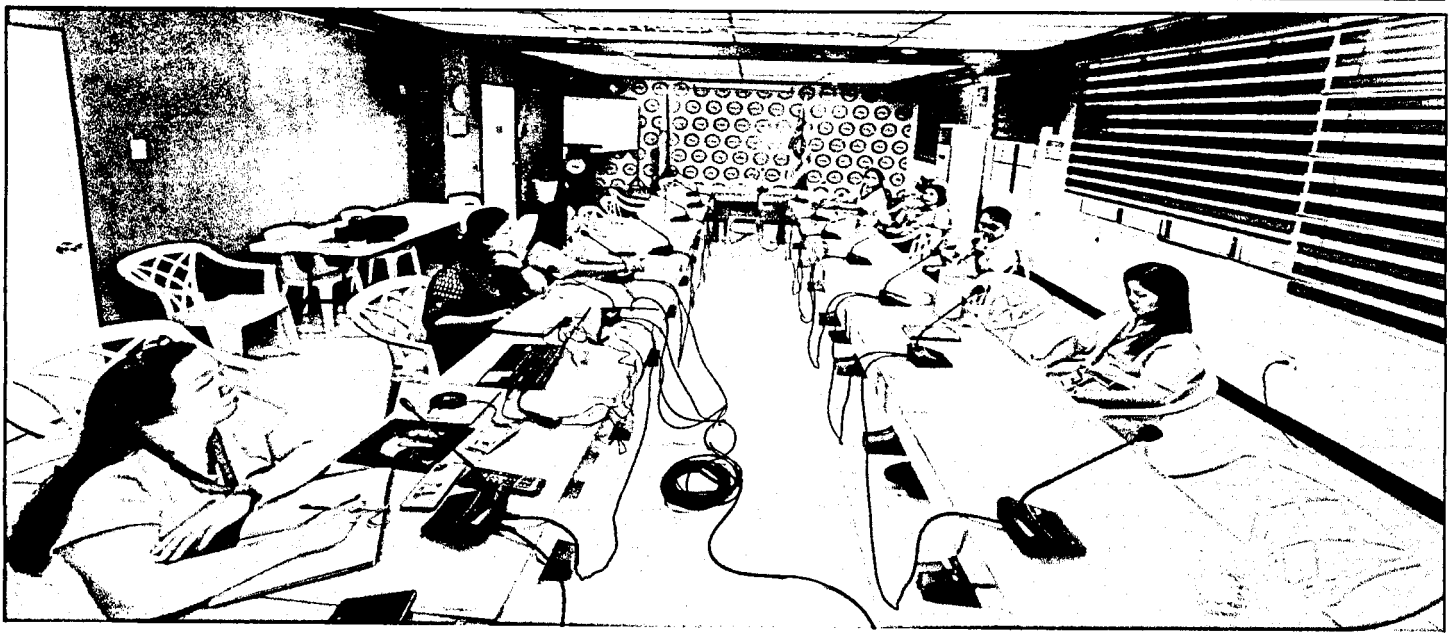
PHOTOS









DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

ACTIVITY DESIGN

2026-07-021

OFFICE:	**FINANCE AND ADMINISTRATIVE DIVISION**
TITLE OF THE ACTIVITY:	**DILG 10 GAD Focal Point System TWG Member's 3rd Quarter Meeting on July 13, 2026, 9:00 a.m.**

BACKGROUND AND RATIONALE

Under Republic Act 9710, an Act Providing for the Magna Carta of Women, "The State shall provide the necessary mechanisms to enforce women's rights and adopt and undertake all legal measures necessary to foster and promote the equal opportunity for women to participate in and contribute to the development of the political, econmic, social, and cultural realms. The State, in ensuring the full integration of women's concerns in the mainstream of development, shall provide ample opportunities to enhance and develop their skills, acquire productive employment and contribute to their families and communities to the fullest of their capabilities."

OBJECTIVE

This activity aims:

1. Conduct preparation activities in identifying the CY 2026 1st Semester accomplished targets for the submission of CY 2026 1st semester report;
2. Identify from the CY 2026 1st semester, un-accomplished target which will be prioritized for implementation for the 2nd semester, as well as schedule the targeted activities set for implementation in the 2nd semester ; and
3. Other matters : improvement of the DILG 10 Wellness Center to include identification of the needed equipment, board games and other materials

TARGET PARTICIPANTS

DILG RO 10 GAD Focal Point System TWG and secretariat members (10)

Guaranteed number of attendees is 7 which is 75% of the total number of participants.

INCLUSIVE DATE/S: February 16, 2026, 2:00 p.m. at the DILG 10 Conference Room, 2nd floor

CONTENT (As applicable)

Not Applicable

METHODOLOGY

Face-to-face Meeting

MONITORING AND EVALUATION *(As applicable)*

Not Applicable

BUDGETARY REQUIREMENTS

	EXPENDITURES	PARTICULARS	BUDGETARY REQUIREMENTS		
			CO	RO (For Downloading, if any; Provide breakdown per Region)	Total
1	Transportation/Travel Expenses	N/A			
2	Food and Accommodation				
	1 Snacks - am	July 13, 2026 for 10 pax			10 pax x Ph P 150.00 = PhP 1,500.00
3	Communication Services	N/A			
4	Honoraria	N/A			
5	Supplies and Materials	N/A			
6	Rental Expenses	N/A			
7	Gasoline Expenses	N/A			
8	Other Expenses: Token	N/A			
		Total			PhP 1,500.00
		FUND SOURCE:	2nd and 10 and 1 and	PPPL JM 2025-09-1646	

BASIS AND REFERENCES:

This activity design is prepared considering the following:		REMARKS
	Schedule is not in conflict with other Department's activities	
	Reflected in and consistent with the OPB	
	Included in and consistent with the PPMP	
	Consulted and agreed upon by ROs, if with amount for downloa	
	Others (specify)	

Prepared by:	FUNDS AVAILABLE:
MARIA ANA C. CASIÑO Supervising Administrative Officer (SAO)	ELSID U. FAGARAGAN AO V/Budget Officer III 7/14/26
Name and Position	Name and Position

APPROVED *(As per relevant Circualrs/Issuances on Delegation of Authority)*

BRUCE A. COLAO, *CESO V*
Regional Director

(Name and Position of Authorized Approving Authority)

PER CIRCULAR 2020-19 dated1 4 July 2020 (Comprehensive Delegation of Authority - Local Government Sector)

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region 10
Masterson Avenue , Km3 Upper Carmen, Cagayan de Oro City

PURCHASE REQUEST

Entity Name: DILG 10 Fund Cluster: _____

PR No. 26-07-1091 July 9, 2026

Office/Section : FAD Responsibility Center Code :

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pax	snacks (morning)	10	150.00	PhP 1,500.00
		x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x	x-x-x-x-x-x	x-x-x-x-x-x	x-x-x-x-x-x-x-x-x
TOTAL			10		PhP 1,500.00

CY 2026 3RD Quarter GFPS-TWG Member's meeting on July 13, 2026

Requested by:
Signature :
Printed Name : MARIA ANA C. CASIÑO
Designation: Supervising Administrative Officer, FAD

Approved by:
BRUCE A. COLAO, *CESO V*
Regional Director

BUDGET SECTION
DILG, Region 10
RECEIVED
Date: 7-14-26 Time: 8:11AM

DILG Region 10
Cagayan de Oro City
Budget Section
Fund Allocation
Date 7/14/26

ATTENDANCE SHEET

DILG 10 GFPS-TWG MEMBER'S MEETING FOR 3RD QUARTER CY 2026

JULY 13, 2026, 9:00 A.M., DILG 10 CONF. ROOM, 2ND FLR.

NO.	NAME	OFFICE	POSITION	MALE	FEMALE	I CONSENT TO HAVING MY PHOTOS, VIDEOS, AND AUDIO TAKEN DURING THE EVENT AND TO BE INCLUDED IN DILG PUBLICATIONS IF NEEDED PLEASE PUT CHECK IN A BOX IF YES	I CONSENT TO BE INCLUDED IN THE ORGANIZERS DATABASE FOR FUTURE PROCESSING OF RELEVANT DOCUMENTS PLEASE PUT CHECK IN A BOX IF YES	SIGNATURE
								AM
1	MARIA ANA C. CASIÑO	DILG-10	SAO - CHAIRPERSON GFPS TWG		✓	✓	✓	
2	ROCHELLE D. DAGANG	DILG-10	LGOO V- MEMBER, GFPS TWG,		✓	✓	✓	
3	AGNES ENYA LORRAINE E. MONTE DE RAMOS	DILG-10	AO V - VICE-CHAIR, GFPS TWG		✓	✓	✓	
4	CEDRIX R. AGUIÑOT	DILG-10	ACCT. III - MEMBER GFPS TWG	✓				
5	ELSID U. FAGARAGAN	DILG-10	AO V - MEMBER, GFPS TWG					
6	CHRISTINE W. MONTESA	DILG-10	PLANNING OFF II - MEMBER GFPS TWG		✓	✓	✓	
7	MARIA CECILIA C. TEVES	DILG-10	LGOO V - VICE-CHAIR, GFPS TWG		✓			
8	MARIA CECILIA B. WALAG	DILG-10	AO IV, MEMBER GFPS TWG		✓	✓	✓	
9	JADE KATHLEEN LLAUSAS-BALANGKIG	DILG-10	AO IV, MEMBER GFPS TWG					
10	MAE ANGELA T. NAVARRO	DILG-10	ISR- MEMBER GFPS SECRETARIAT		✓			